**Title of the proposed special issue:**

**Team of guest editors:**

*Please note that the journal favors teams of 2 to a maximum of 3 editors with different disciplinary backgrounds, covering various linguistic, geographic, cultural and disciplinary territories*

* Name, surname, affiliation and ORCID of guest editors
* Bionote (100-200 words)
* A paragraph covering the following aspects:
* previous guest editing experience of each member of the team
* linguistic, geographic, cultural and disciplinary territories covered in the proposed special issue.

**Aims and scope of the special issue:**

*This would typically be drawn from your call for papers*

* Aims and scope of the special issue
* List of bullet points fleshing out potential subthemes

[700-1000 words, plus list of references (see [Referencing guidelines](https://publications-prairial.fr/encounters-in-translation/index.php?id=74))]

**Background to the special issue:**

* Is this a special issue by invitation or based on the release of a public call for papers?

 *Please bear in mind that each issue typically includes 5-7 papers maximum.*

* Is this special issue based on a conference, a workshop, a research project? If so, please specify.
* Is this special issue related to a previous or forthcoming publication? If so, how distinctive will the special issue be?

**Rationale for *Encounters in translation* as a venue for the special issue:**

Please refer to our [Editorial policy](https://publications-prairial.fr/encounters-in-translation/index.php?id=73) and make sure the following points are addressed

* How does the special issue fit with the [*Aims and scope*](https://publications-prairial.fr/encounters-in-translation/index.php?id=73#tocto2n1) of the journal?
* What [*Types of contributions*](https://publications-prairial.fr/encounters-in-translation/index.php?id=73#tocto2n2) do you expect to attract/include?
* Please refer to the section [*Open, Multilingual, and Community Supported Translation Policy*](https://publications-prairial.fr/encounters-in-translation/index.php?id=73#tocto2n6)and indicate what aspects of that policy you are able to assist with.

**Content of the special issue**

* For contributions by invitation, please provide a list of titles, authors, bionotes, and abstracts (if available)
* For contributions solicited through public calls for papers, please indicate how you will handle the selection, bearing in mind that each issue includes approximately 5-7 papers
* For hybrid special issues (both by invitation and by public calls for papers), please provide any information you have available at this point.

**Calendar of the special issue:**

* Target year of publication:
* Target semester of publication (Fall or Spring):
* Calendar of internal deadlines until the delivery of the special issue for production: *Please make sure that you adhere to the production deadline indicated below.*

**Production deadlines:**

* For a publication in the Fall, the special issue needs to reach the production office by 10 June
* For a publication in the Spring, the special issue needs to reach the production office by 10 September

Guest editors and editors work in close collaboration throughout the process. Upon acceptance of the special issue proposal, one of the editors is assigned to act as the main focal point to assist guest editors and oversee the process until publication.